

Beaufort Community School's Computer Systems Student Acceptable Use Policy

I will use the school computer equipment to support my learning and protect the learning environment for all by:

- Using my logon name and password provided and not that of another person
- Only storing school files in "my documents" folder
- Using virus free portable devices e.g. USB Flash Drive
- Using the Internet responsibly by
 - Not visiting inappropriate websites
 - Not using Proxy Sites or attempting to bypass filtering systems
 - Not downloading unacceptable materials
 - Avoiding chat rooms and social networking sites
- Using school e-mail responsibly by
 - Respecting other users
 - Not creating or transmitting inappropriate, offensive or indecent material
- Respecting IT equipment and reporting any issues or concerns to your teacher or the IT Technical Support Team
- Ensuring that the computer is safe to use for other users by only using the software installed by the school
- Respect the work of other students
- Respecting copyright and other people's privacy

The school will ensure that you have effective access to ICT and that you are safe on the Internet by:

- Tracking and monitoring Internet use
- Filtering inappropriate websites and content
- Regularly maintaining and updating the network
- Responding to your suggestions on how ICT should be used in the school

I understand that if I do not follow the agreement above:

- I will be subject to the School's Behaviour policy
- I may be banned from using the computer facilities